



Note from Ayrshires' and Dumfries and Galloway Local Learning Network meeting  
Friday 5<sup>th</sup> February 2010 @ Cumnock Town Hall

**Welcome and Apologies:** Lynda welcomed everyone to the meeting and noted apologies. Lynda also took the opportunity to encourage members to contribute to the agenda.

**Matters arising:** Some discussion took place around the sessions run by Kate Skinner – Transfer of Knowledge into Practice has been very well received, additional dates would be welcome.

**Update from Learning Network West:** Julie gave an update on Learning Network activities, listed below is a brief summary of work currently being undertaken and future work –

- The development of directories of services in North and South Lanarkshire and other Local Learning Network areas
- Awareness raising sessions for the Service User and Carer effective engagement pack and Citizen Leadership <http://www.serviceusercarergoodpractice.org.uk/>
- The Facilitative Trainer training and associated support networks
- Kinship Care information sharing and associated support network
- Continuous Learning Framework information sessions
- Progress update in other Local Learning Networks
- 'Putting Learning into Practice' event on 30<sup>th</sup> March
- The Leadership agenda – more information to follow
- Possible research into behaviour management programmes
- Clyde Valley update

Lynda gave an update from the Learning Network **West** AGM.

The Board was formed and membership confirmed. Lynda reported the meeting went well; there was an excellent input from Kate Skinner on the transfer of learning into practice. The Board has member representatives from different sectors, all of whom have an interest in the learning and development of the social services sector.

**Future meetings:** It was agreed that Cumnock is a suitable venue, it is accessible for most people. A focus for future meetings should be agreed; what follows are the key points from the meeting in an informal format:

People want to have information on structured training programmes for staff; identify what training is available and where; formalise training opportunities (e.g. First aid, Coping with challenging behaviour); identify training providers and share resources. If training is to be shared across organisations, how will insurance cover work and whose responsibility is it? Julie mentioned Clyde Valley and their insurance and litigation procedures.

The merge Group in East Ayrshire may be a useful source of information – Doreen Boone, East Ayrshire Council.

Some discussion around the Home Care Practice Licence took place – where does it sit within a formal accreditation framework?

It was agreed the Continuous Learning Framework will remain a standing agenda item. Is there scope to pilot the CLF in a care at home setting?

Tools to support staff supervision/appraisal – Anton offered to share Castlebeck procedures.

Care Commission, Scottish Social Services Council and Local Authorities – how can the LN work to find common areas to engage with these organisations? It was agreed this would be discussed and explored at the next meeting. Key questions to be asked are where do I start? How do I participate? What are the areas of commonality and how do we agree on the ‘big’ issues?

The Chamber of Commerce was suggested as a potential future presentation – Julie to investigate this.

Job Centre Plus also suggested as a future topic/speaker.

Would there be value in circulating a short questionnaire (Survey Monkey) inviting people to state what they want from the LN?

Information roadshows were suggested as a way of sharing information with a wider audience, would there be capacity within the LLN to undertake this?

It was suggested that once the work-plan has been circulated and comments added, priorities could be identified and explored. Lynda will send the work-plan out for comments.

**Workplan progress:** It was agreed the workplan could be stripped back to reflect the needs of LN members.

**ACTION –**

**Lynda to circulate list of possible agenda items post meeting for group to agree/comment on.**

**ACTION -**

**All attendees at the meeting to forward to Lynda short summary of what they get out of the network and how it benefits their organisation.**

**AOB:** Self-directed support in Ayrshire and East Renfrewshire, LN members would like to know more about what is happening in these areas.

**Date of next meeting: Friday 9<sup>th</sup> April, Cumnock Town Hall.**

**\*Please send all agenda items no later than Wednesday 7<sup>th</sup> April\***